



**Annual Council**

**Monday, 12 May 2025**

**Subject: Appointments on Outside Bodies Which Have Expired, including Member Champions**

Report by:

Monitoring Officer

Contact Officer:

Katie Storr  
Democratic Services and Elections Team  
Manager  
[Katie.storr@west-lindsey.gov.uk](mailto:Katie.storr@west-lindsey.gov.uk)

Purpose / Summary:

To appoint to those positions on Outside Bodies which have expired; including Member Champions in respect of Armed Forces and Risk.

**RECOMMENDATION(S):**

- 1. That Councillor Matthew Boles be appointed to the Trustees of Francis Barker Trust, the Trustees of Gainsborough Education Charity, and the Trustees of W G Rose Memorial until the end of the civic year 2029/30;**
- 2. That Councillor Karen Carless be appointed as the Council's Member Champion for Armed Forces the end of the civic year 2026/27;**
- 3. That Mrs Alison Adams, lay Independent Member on the Governance and Audit Committee, be appointed as the Council's Member Champion for Risk until the end of the civic year 2026/27.**

## IMPLICATIONS

### **Legal:**

Appointment to outside bodies is a requirement of the Constitution and predominantly run on a four-year cycle, aligned with Members' terms of office. However, where an Outside Body requires their appointments to run on a different cycle, Council are requested to re-appoint as necessary. With regard to the two Member Champion roles, these were appointed by Council in June 2023 for the period of two years, and are therefore also now expired.

### **Financial:**

Members are entitled to claim allowances for attendance at bodies and groups to which they have been formally appointed, or in the undertaking of their Member Champion role. Costs can be met from within existing member travel budgets.

### **Staffing:**

None arising from this report

### **Equality and Diversity including Human Rights:**

None arising from this report

### **Data Protection Implications:**

None arising from this report

### **Climate Related Risks and Opportunities:**

None arising from this report

### **Section 17 Crime and Disorder Considerations:**

None arising from this report

### **Health Implications:**

None arising from this report

<b>Title and Location of any Background Papers used in the preparation of this report:</b>
--

Correspondence with Outside Body agencies, held by Democratic Services Appointment of Member Champions – 26 June 2023 – Council
--

<b>Risk Assessment:</b>
-------------------------

--

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

☐

**No**

☐

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

☐

**No**

☐

## **1 Outside Bodies – Expired Appointments**

- 1.1 The Council makes a number of appointments to Outside Bodies, where such bodies have requested formal representation, and is required annually to make appointments to such outside bodies where vacancies exist.
- 1.2 The majority of Outside Body appointments now have a four-year term and expire in-line with the elections cycle. However, there are three appointments which have expired. These are:
  - **Trustees of Francis Barker Trust**
  - **Trustees of Gainsborough Education Charity**
  - **Trustees of W G Rose Memorial**
- 1.3 The Administration Group have asked that the same representative continues to represent the Council on these bodies. Therefore, Council is asked to appoint Councillor Matthew Boles to those bodies listed above.
- 1.4 All three positions must be held by the same person, at the request of the Outside Bodies, due to the logistics of their meetings.

## **2 Member Champions – Expired Appointments**

- 2.1 Responsibility for appointing Champions sits within the remit of the relevant Policy Committee under which the Member Champion Area sits. However, Council can undertake any power it has delegated to its Committees.
- 2.2 There are two Champion roles which are linked to wider best practice or adopted covenants, these being the Risk Champion (linked to the work of Audit Committees) and the Armed Forces Champion – as part of our covenant commitment.
- 2.3 Appointment to these roles was made by Council in June 2023, for the duration of two years, and, having expired, are now requested to be re-appointed.
- 2.4 Council is therefore asked to:
  - appoint Councillor Karen Carless as the Council's Member Champion for Armed Forces until the end of the civic year 2026/27; and
  - appoint Mrs Alison Adams, lay Independent Member, on the Governance and Audit Committee, as the Council's Member Champion for Risk until the end of the civic year 2026/27.